

INVITATION FOR BIDS (IFB) NO. 97-091  
TO  
FURNISH AND DELIVER  
VEHICLES  
FOR THE  
UNIVERSITY OF HAWAII AT HILO  
HILO, HAWAII

APRIL, 1997

BOARD OF REGENTS  
UNIVERSITY OF HAWAII  
HONOLULU, HAWAII

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Hawaii at Hilo, Hilo, Hawaii

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**IT IS THE RESPONSIBILITY OF ALL BIDDERS TO CHECK THE TABLE OF CONTENTS  
TO CONFIRM THAT ALL PAGES LISTED THEREIN ARE CONTAINED IN THEIR BID  
PACKAGE.**

**BIDDER'S REMINDER:**

Tax Clearance Certificate or OPPRM Form 128, CERTIFICATION FOR TAX  
CLEARANCE, (see Special Provisions).

## NOTICE TO BIDDERS

BID FORMS for IFB No. 97-091, Vehicles, University of Hawaii at Hilo, will be available from and received in the OFFICE OF PROCUREMENT, PROPERTY AND RISK MANAGEMENT, UNIVERSITY OF HAWAII, 1400 LOWER CAMPUS ROAD, ROOM 15, HONOLULU, HAWAII 96822, (an unofficial copy of the IFB is available on the Internet at <http://www.state.hi.us/bids/notice01.htm>) and must be submitted no later than 2:30 p.m., May 7, 1997, and at that time will be publicly opened.

Bids received after the time and date fixed for opening will not be considered.

Vendors located outside the Island of Oahu, Hawaii, USA, may request an official copy of the IFB by providing the vendor's name, address, contact person, telephone number, facsimile number, and an account number, billable to the receiver, for express shipment. Requests may be submitted via facsimile, (808) 956-2093. Direct all questions to Bruce Isaacs, (808) 956-8634.

Kenneth P. Mortimer  
President, University of  
Hawaii and Chancellor,  
University of Hawaii at Manoa

Advertised: Honolulu Advertiser  
Issue of: April 24, 1997

NOTICE TO BIDDERS

OPPRM FORM 115

BUSINESS CLASSIFICATION CERTIFICATION STATEMENT

(See Official Document)

BID FORM  
TO  
FURNISH AND DELIVER  
VEHICLES

Office of Procurement, Property  
and Risk Management  
University of Hawaii  
1400 Lower Campus Road, Room 15  
Honolulu, Hawaii 96822

To Whom It May Concern:

The undersigned has carefully examined the INVITATION FOR BIDS (IFB) NO. 97-091, TO FURNISH AND DELIVER VEHICLES FOR THE UNIVERSITY OF HAWAII AT HILO, HILO, HAWAII, and offers to furnish and deliver the vehicles to the University of Hawaii at Hilo, Auxiliary Service, 200 W. Kawili Street, Hilo, Hawaii 96720-4091, in strict accordance with the true intent and meaning of the Invitation for Bids (IFB) and shall complete delivery within ONE-HUNDRED TWENTY (120) consecutive calendar days from the date designated in the Notice to Proceed, as follows:

BASIC BID

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Total Amount</u>
1.	6-Passenger, 4-Door Sedan, as per Technical Specifications.	1	\$_____
	Manufacturer and Model No. Offered _____		
	Year _____		
2.	5-Passenger, 4-Door Compact Sedan, as per Technical Specifications.	1	\$_____
	Manufacturer and Model No. Offered _____		
	Year _____		

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Total Amount</u>
3.	15-Passenger Van, as per Technical Specifications.  Manufacturer and Model No. Offered  _____  Year _____	1	\$_____
4.	Mini-Pickup Truck, as per Technical Specifications.  Manufacturer and Model No. Offered  _____  Year _____	1	\$_____
5.	Delivery Cube Van, as per Technical Specifications.  Manufacturer and Model No. Offered  _____  Year _____	1	\$_____

Prices shall be f.o.b. destination, including all applicable taxes.

Bidders do not have to bid on all items in order to be considered for award.

#### TAX LIABILITY

Both out-of-state and Hawaii bidders are advised that the amount bid on this solicitation is subject to the general excise tax (currently 4%) imposed by Chapter 237, Hawaii Revised Statutes (HRS) and, if tangible property is being imported into the State of Hawaii for resale, the use tax (currently 1/2%) imposed by Chapter 238, HRS. (Refer to Tax Clearance in the Special Provisions and Taxes in the General Provisions.) Bidders are therefore cautioned to consider such taxes in formulating their bids since no adjustments to the prices bid shall be allowed.

#### BASIS FOR AWARD

The award of contract, if awarded, shall be made to the lowest responsive and responsible bidder for **EACH ITEM**.

NOTE TO BIDDERS

An acceptable bid must conform in all material respects to this Invitation for Bids. Any of the following may be grounds for disqualification:

1. Taking exception to any of the specifications, terms or conditions contained in the IFB.
2. Placing conditions on the furnishing of solicited goods or services.
3. Inclusion of a quotation or order form containing additional specifications, terms or conditions.
4. Referencing external documents containing additional specifications, terms or conditions.

Bidders are advised that bids are evaluated as submitted and requests by bidders to delete conditions contained in their bids after bid opening cannot be considered.

In the event that the undersigned is awarded this contract and its remittance address differs from the address shown on page BID - 5, please indicate remittance address below:

---

Street Address or P. O. Box

---

City            State            Zip Code

MOTOR VEHICLE LICENSE SELLING REQUIREMENT

**The following information shall be submitted on this form by each bidder as a bid requirement.**

Pursuant to Sections 437-2(a) and 437-7(h)(1), Hawaii Revised Statutes, the bidder must be licensed under this chapter in order to sell vehicles to any state or county agency.

Therefore, all prospective bidders who are interested in selling motor vehicles to the University shall provide proof that they do meet and satisfy the licensing requirement set forth in said statute by listing the license number in the spaces provided below.

STATE LICENSE NUMBER: \_\_\_\_\_

I certify that the information provided is true and correct to the best of my knowledge.

NAME OF FIRM: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

BY: \_\_\_\_\_

TYPED NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_



SIGNATURE PAGE

(See Official Document)

CERTIFICATION FOR TAX CLEARANCE

RE: IFB No.: \_\_\_\_\_

Project/Title: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that I have submitted a State and IRS tax clearance application (DOTAX Form A-6) by mail on \_\_\_\_\_, (date)  
and have not received an original or certified copy at the time I submitted this offer.

Upon receipt of a tax clearance, I will immediately send an original or certified copy by mail to:

Office of Procurement, Property  
and Risk Management  
University of Hawaii  
1400 Lower Campus Road, Room 15  
Honolulu, Hawaii 96822

Signature (Original): \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Date: \_\_\_\_\_

## TECHNICAL SPECIFICATIONS

This section indicates the Technical Specifications for the vehicles required. The Technical Specifications listed herein are the minimum requirements and are mandatory for an accepted bid.

All questions pertaining to the Technical Specifications shall be directed to Kolin Kettleson, Auxiliary Services Officer, telephone (808) 974-7369.

Bidders are cautioned to review the Technical Specifications carefully and thoroughly. Objections to or requests for clarification of the specifications shall be made in writing in accordance with the General Provisions to the Office of Procurement, Property and Risk Management prior to the submittal of a bid. The submittal of a bid shall be considered as acceptance of the specifications as published.

**Item 1 - ONE (1) only, new 1997 or later, 6-Passenger, 4-Door Sedan with the following specifications:**

1. DIMENSIONS:

- a. Wheelbase: not less than 112".

**BIDDER OFFERING** \_\_\_\_\_

- b. Overall length: not less than 195".

**BIDDER OFFERING** \_\_\_\_\_

- c. Overall height: not less than 54".

**BIDDER OFFERING** \_\_\_\_\_

- d. Overall width: not less than 70".

**BIDDER OFFERING** \_\_\_\_\_

2. WEIGHT: curb weight shall be not less than 3,300 lbs.

**BIDDER OFFERING** \_\_\_\_\_

3. ENGINE AND POWER:

- a. Shall be gasoline powered type.

- b. Engine size: not less than 3.2 liter, V6.

**BIDDER OFFERING** \_\_\_\_\_

- c. Transmission: automatic, 4-speed.

**BIDDER OFFERING** \_\_\_\_\_

- d. Brakes: 4 wheel, power.

**BIDDER OFFERING** \_\_\_\_\_

- e. Steering: power.

- f. Air Conditioning: CFC-free front and rear, with manual controls.

4. CAPACITIES:

- a. Passengers: SIX (6).

- b. Fuel tank: not less than 16 gallons.

**BIDDER OFFERING** \_\_\_\_\_

5. INTERIOR:

- a. Front: 3-passenger bench or split-bench seats.
- b. Rear: 3-passenger bench seat.
- c. Cloth seats, molded head liner.
- d. Carpeting with floor mats.

6. OCCUPANT PROTECTION:

- a. Air bag: front driver-side.
- b. Manual lap/shoulder belts-front seats.
- c. Manual lap belts-rear seats.

**BIDDER OFFERING \_\_\_\_\_**

7. UNDERCOATING: complete under carriage and/or chassis.

8. RUSTPROOFING: entire vehicle in accordance with Federal Standard 297-D.

9. EMISSION AND SAFETY REQUIREMENTS: vehicle shall meet all required Federal, State, and County regulations for exhaust emissions, safety, and noise.

10. MISCELLANEOUS:

- a. AM/FM radio.
- b. Full-size spare tire with jack, and jack accessories.
- c. Intermittent windshield wiper system.
- d. Adjustable steering column.
- e. TWO (2) sets of original keys, and any update or future changes/amendments that pertain to the vehicle.
- f. Warranty: bumper to bumper 3-year/36,000 miles.
- g. Manuals: owner and service.

11. COLOR: State White.

**ALL SPECIFICATIONS MUST BE COMPLETE UPON DELIVERY OF VEHICLE TO DEPARTMENT'S SITE.**

**Item 2 - ONE (1) only, new 1997 or later, 5-Passenger, 4-Door Compact Sedan with the following specifications:**

1. DIMENSIONS:

- a. Wheelbase: not less than 102".

**BIDDER OFFERING \_\_\_\_\_**

- b. Overall length: not less than 168".

**BIDDER OFFERING \_\_\_\_\_**

c. Overall height: not less than 52".

**BIDDER OFFERING** \_\_\_\_\_

d. Overall width: not less than 64".

**BIDDER OFFERING** \_\_\_\_\_

2. WEIGHT: curb weight shall be not less than 2,300 lbs.

**BIDDER OFFERING** \_\_\_\_\_

3. ENGINE AND POWER:

a. Shall be gasoline powered type.

b. Engine size: not less than 2.0 liter, 4-cylinder.

**BIDDER OFFERING** \_\_\_\_\_

c. Transmission: automatic, 3-speed.

**BIDDER OFFERING** \_\_\_\_\_

d. Brakes: 4 wheel, power.

**BIDDER OFFERING** \_\_\_\_\_

e. Steering: power.

f. Air Conditioning: CFC-free front and rear, with manual controls.

4. CAPACITIES:

a. Passengers: FIVE (5)

b. Fuel tank: not less than 12 gallons.

**BIDDER OFFERING** \_\_\_\_\_

5. INTERIOR:

a. Front: bucket seats.

b. Rear: 3-passenger bench seat.

c. Cloth seats, molded head liner.

d. Carpeting with floor mats.

6. OCCUPANT PROTECTION:

- a. Air bag: front driver-side.
- b. Manual lap/shoulder belts-front seats.
- c. Manual lap belts-rear seats.

**BIDDER OFFERING** \_\_\_\_\_

7. UNDERCOATING: complete under carriage and/or chassis.

8. RUSTPROOFING: entire vehicle in accordance with Federal Standard 297-D.

9. EMISSION AND SAFETY REQUIREMENTS: vehicle shall meet all required Federal, State, and County regulations for exhaust emissions, safety, and noise.

10. MISCELLANEOUS:

- a. AM/FM radio.
- b. Compact-size spare tire with jack, and jack accessories.
- c. Intermittent windshield wiper system.
- d. Adjustable steering column.
- e. TWO (2) sets of original keys, and any update or future changes/amendments that pertain to the vehicle.
- f. Warranty: bumper to bumper 3-year/36,000 miles.
- g. Manuals: owner and service.

11. COLOR: State White.

**ALL SPECIFICATIONS MUST BE COMPLETE UPON DELIVERY OF VEHICLE TO DEPARTMENT'S SITE.**

**Item 3 - ONE (1) only, new 1997 or later, 15-Passenger Van with the following specifications:**

1. DIMENSIONS:

- a. Wheelbase: not less than 138".

**BIDDER OFFERING** \_\_\_\_\_

- b. Overall length: not less than 230".

**BIDDER OFFERING** \_\_\_\_\_

- c. Overall height: not less than 80".

**BIDDER OFFERING** \_\_\_\_\_

- d. Overall width: not less than 79".

**BIDDER OFFERING** \_\_\_\_\_

2. WEIGHT: curb weight shall be not less than 6,230 lbs.

**BIDDER OFFERING** \_\_\_\_\_

3. ENGINE AND POWER:

a. Shall be gasoline powered type.

b. Engine size: not less than 5.8 liter, V8.

**BIDDER OFFERING** \_\_\_\_\_

c. Transmission: automatic, 4-speed.

**BIDDER OFFERING** \_\_\_\_\_

d. Brakes: 4 wheel, anti-lock, power.

**BIDDER OFFERING** \_\_\_\_\_

e. Steering: power.

f. Air Conditioning: CFC-free front and rear, with manual controls.

4. CAPACITIES:

a. Passengers: FIFTEEN (15)

b. Fuel tank: not less than 35 gallons.

**BIDDER OFFERING** \_\_\_\_\_

5. INTERIOR:

a. Front: bucket seats.

b. Rear: 3-passenger bench seat, and one 4-passenger bench seat.

c. Cloth seats, molded head liner.

d. Carpeting with floor mats.

6. OCCUPANT PROTECTION:

a. Air bag: front driver-side.

b. Manual lap/shoulder belts-front seats.

c. Manual lap belts-rear seats.

**BIDDER OFFERING** \_\_\_\_\_

7. UNDERCOATING: complete under carriage and/or chassis.

8. RUSTPROOFING: entire vehicle in accordance with Federal Standard 297-D.



9. EMISSION AND SAFETY REQUIREMENTS: vehicle shall meet all required Federal, State, and County regulations for exhaust emissions, safety, and noise.
10. MISCELLANEOUS:
  - a. AM/FM radio.
  - b. Full-size spare tire with jack, and jack accessories.
  - c. Intermittent windshield wiper system.
  - d. Adjustable steering column.
  - e. TWO (2) sets of original keys, and any update or future changes/amendments that pertain to the vehicle.
  - f. Warranty: bumper to bumper 3-year/36,000 miles.
  - g. Manuals: owner and service.
11. COLOR: State White.

**ALL SPECIFICATIONS MUST BE COMPLETE UPON DELIVERY OF VEHICLE TO DEPARTMENT'S SITE.**

**Item 4 - ONE (1) only, new 1997 or later, Mini-Pickup Truck with the following specifications:**

1. DIMENSIONS:
  - a. Wheelbase: not less than 102".  
**BIDDER OFFERING** \_\_\_\_\_
  - b. Overall length: not less than 170".  
**BIDDER OFFERING** \_\_\_\_\_
  - c. Overall height: not less than 58".  
**BIDDER OFFERING** \_\_\_\_\_
  - d. Overall width: not less than 63".  
**BIDDER OFFERING** \_\_\_\_\_
2. WEIGHT: curb weight shall be not less than 2,750 lbs.  
**BIDDER OFFERING** \_\_\_\_\_
3. ENGINE AND POWER:
  - a. Shall be gasoline powered type.
  - b. Engine size: not less than 2.4 liter, 4 cylinder.  
**BIDDER OFFERING** \_\_\_\_\_

c. Transmission: automatic, 3-speed.

**BIDDER OFFERING** \_\_\_\_\_

d. Brakes: 4 wheel, power.

**BIDDER OFFERING** \_\_\_\_\_

e. Steering: power.

4. CAPACITIES:

a. Passengers: THREE (3)

b. Fuel tank: not less than 14 gallons.

**BIDDER OFFERING** \_\_\_\_\_

5. INTERIOR:

a. Front: bench seat.

b. Vinyl seats, molded head liner.

c. Vinyl flooring.

d. Cigarette lighter.

6. OCCUPANT PROTECTION:

a. Air bag: front driver-side.

b. Manual lap/shoulder belts-front seats.

**BIDDER OFFERING** \_\_\_\_\_

7. UNDERCOATING: complete under carriage and/or chassis.

8. RUSTPROOFING: entire vehicle in accordance with Federal Standard 297-D.

9. EMISSION AND SAFETY REQUIREMENTS: vehicle shall meet all required Federal, State, and County regulations for exhaust emissions, safety, and noise.

10. MISCELLANEOUS:

a. AM/FM radio.

b. Spare tire with jack, and jack accessories.

c. Intermittent windshield wiper system.

d. Adjustable steering column.

e. TWO (2) sets of original keys, and any update or future changes/amendments that pertain to the vehicle.

f. Warranty: bumper to bumper 3-year/36,000 miles.

g. Manuals: owner and service.

11. COLOR: State White.

**ALL SPECIFICATIONS MUST BE COMPLETE UPON DELIVERY OF VEHICLE TO DEPARTMENT'S SITE.**

**Item 5 - ONE (1) only, new 1997 or later, Delivery Cube Van with the following specifications:**

1. DIMENSIONS:

a. Wheelbase: not less than 139".

**BIDDER OFFERING** \_\_\_\_\_

b. Overall length: not less than 150".

**BIDDER OFFERING** \_\_\_\_\_

c. Overall height: not less than 72".

**BIDDER OFFERING** \_\_\_\_\_

d. Overall width: not less than 75".

**BIDDER OFFERING** \_\_\_\_\_

2. WEIGHT: shall be rated no more than 10,000 GVW.

**BIDDER OFFERING** \_\_\_\_\_

3. ENGINE AND POWER:

a. Shall be gasoline powered type.

b. Engine size: not less than 5.6 liter, V8.

**BIDDER OFFERING** \_\_\_\_\_

c. Transmission: automatic, 4-speed.

**BIDDER OFFERING** \_\_\_\_\_

d. Brakes: 4 wheel, power.

**BIDDER OFFERING** \_\_\_\_\_

e. Steering: power.

f. Rear axle ratio: 4.10 or similar.

4. CAPACITIES: Van

a. Passengers: TWO (2)

- b. Fuel tank: not less than 30 gallons.

**BIDDER OFFERING** \_\_\_\_\_

- c. Single rear wheels with mud flaps front and rear.
- d. Camper style stainless steel side view mirrors.

5. CAPACITIES: Cube

- a. Aluminum or FRP cube: approximate dimensions ( $\pm 2$ " ) 10' deep, 80" width, 72" height.

**BIDDER OFFERING** \_\_\_\_\_

- b. Back: approximate dimensions ( $\pm 2$ " ) 66" opening with 4" top header and threshold rain gutter.
- c. Dome light: switch located at rear for easy access.
- d. Floor: lowered around wheel well; 1-1/8" hardwood or 1/2" FRP; with 3" crossmembers on 24" centers; non-skid.
- e. Front: solid FRP with extruded aluminum corner posts with 6" (approximate,  $\pm 1/4$ " ) radius.
- f. Liner: 3/8" plywood or FRP 48" high.
- g. Rear door: full width roll up door.
- h. Rear bumper: full width grumman bumper.

6. INTERIOR:

- a. Front: bucket high back seats.
- b. Vinyl seats, molded headliner.
- c. Vinyl flooring.
- d. Walk through cab into cube section.

7. OCCUPANT PROTECTION:

- a. Manual lap/shoulder belts-front seats.

**BIDDER OFFERING** \_\_\_\_\_

- 8. UNDERCOATING: complete under carriage and/or chassis.
- 9. RUSTPROOFING: entire vehicle in accordance with Federal Standard 297-D.
- 10. EMISSION AND SAFETY REQUIREMENTS: vehicle shall meet all required Federal, State, and County regulations for exhaust emissions, safety, and noise.

11. MISCELLANEOUS:

- a. AM/FM radio.
- b. Full-sized spare tire with jack, and jack accessories.
- c. Intermittent windshield wiper system.
- d. TWO (2) sets of original keys, and any update or future changes/amendments that pertain to the vehicle.
- f. Warranty: bumper to bumper 3-year/36,000 miles.
- g. Manuals: owner and service.

12. COLOR: State White.

**ALL SPECIFICATIONS MUST BE COMPLETE UPON DELIVERY OF VEHICLE TO DEPARTMENT'S SITE.**

## SPECIAL PROVISIONS

### 1. SCOPE

The Furnishing and Delivering of Vehicles for the University of Hawaii at Hilo shall be in accordance with the terms and conditions of IFB No. 97-091 and the General Provisions dated February 23, 1996 included by reference. Copies of the General Provisions are available at the Office of Procurement, Property and Risk Management, University of Hawaii, 1400 Lower Campus Road, Room 15, Honolulu, Hawaii 96822 or the General Provisions may be viewed at: <http://www.state.hi.us/bids/notice03.htm>

### 2. TECHNICAL REPRESENTATIVE OF THE PROCUREMENT OFFICER (TRPO)

The Technical Representative of the Procurement Officer is Kolin Kettleson, Administrative Officer, telephone (808) 974-7369.

### 3. SUBMITTAL OF TECHNICAL DATA

With their bids, bidders shall submit, in duplicate, manufacturer's literature or brochures with technical data and illustrations of the vehicle(s) being offered.

### 4. DELIVERY

Prior to delivery, the Contractor shall contact the Technical Representative to coordinate delivery of the vehicle(s).

### 5. MANUALS AND INSTRUCTIONS

The Contractor shall provide the University with owner and service manuals of the vehicle(s) furnished under this contract.

### 6. WARRANTY

The vehicle(s) furnished shall be new and as specified. The Contractor shall warrant that all workmanship and materials of vehicle(s) furnished under this contract shall have the Bumper to Bumper THREE (3) years/36,000 miles warranty from the date of acceptance. The Contractor shall replace and/or repair any defective workmanship and/or materials at no cost to the University during the period of warranty, provided such defects are not due to abuse or negligence on the part of the University.

### 7. LOANER

Liquidated damages shall not apply if Contractor provides equivalent loaner for use and at no cost to the University. Upon delivery of the vehicle required under this contract, the Contractor shall remove the loaner at its own expense.

8. CERTIFICATES REQUIRED

Prior to delivery, the Contractor shall obtain the following and deliver to the University together with the vehicle:

- a. Hawaii Safety Inspection Certificate (in duplicate) and decal;
- b. Motor Vehicle Registration Certificate (completed and signed);
- c. Odometer Certificate.

9. STATE LICENSE FOR SELLING MOTOR VEHICLES

Chapter 437, Hawaii Revised Statutes, provides for regulating and licensing of motor vehicle manufacturers and distributors, and their branches and representatives, motor vehicle dealers, salesmen, auctions and auctioneers and any other persons engaged in the business of selling or purchasing motor vehicles in the State of Hawaii; therefore, all prospective bidders who are interested in selling motor vehicles to the University of Hawaii shall provide proof that they do meet and satisfy the licensing requirement set forth in said statute by listing the license number in the space provided on the bid form.

"Motor vehicle" includes any vehicle, motor vehicle, or truck, as defined in Sections 249-1 and 240-2, HRS, except for tractors, trailer, and amphibious vehicles.

10. LIQUIDATED DAMAGES

Time being an essential part of this contract, in case of failure on the part of the Contractor to complete the delivery within the time specified and agreed upon, liquidated damages per calendar day shall be ONE-HUNDRED DOLLARS (\$100.00) for each day's delay after the date agreed upon. The findings of the University shall be accepted by the parties hereto as final; but, any allowance of time and remission of charges shall, in no other manner, affect the rights and obligations of the parties under this contract.

11. TAX CLEARANCE FOR CONTRACTS

In accordance with Section 103-53, HRS, bidders shall submit with their bid packages, original tax clearances from the State of Hawaii Department of Taxation and the Internal Revenue Service. In the event bidders are unable to obtain a tax clearance by mail in time to include it with their bid packages, bidders may submit a completed OPPRM Form 128, CERTIFICATION FOR TAX CLEARANCE, in place of the DOTAX Form A-6, with their bid packages. However, an original tax clearance must be provided before contract award. Tax clearances obtained shall certify that all tax returns due have been filed, and all taxes, interest, and penalties levied or

accrued under the provisions of Title 14 that are administered by the State of Hawaii Department of Taxation and under the Internal Revenue Code against the bidder, have been paid. This shall apply to all contracts, whether with Hawaii bidders, out-of-state bidders, or nonprofit organizations.

This shall not apply to bidders if the State of Hawaii Department of Taxation certifies that the bidder is in good standing under a plan in which delinquent taxes are being paid to the State of Hawaii Department of Taxation (and the Internal Revenue Service, if applicable) in installments.

Offers that are not accompanied by original tax clearances or OPPRM Form 128, CERTIFICATION FOR TAX CLEARANCE, may be considered as non-responsive and may be rejected.

Any questions pertaining to tax clearances may be addressed to the following:

- a. Internal Revenue Service, Compliance Division - LTC  
300 Ala Moana Boulevard, #50089  
Honolulu, Hawaii 96850-4922  
Telephone No.: (808) 541-1160
- b. Department of Taxation  
State of Hawaii  
Oahu District Office  
P.O. Box 259  
Honolulu, Hawaii 96808-0259  
Telephone No.: (808) 587-4242  
Toll-Free: 1-800-222-3229

## 12. TAX CLEARANCE FOR FINAL PAYMENT

General Provision 7.2 entitled Tax Clearance, is hereby deleted and shall be replaced by the following:

### TAX CLEARANCE FOR FINAL PAYMENT

In accordance with Section 103-53, HRS, final payment for the settlement of the contract will not be made by the University until the Contractor has submitted to the University original tax clearances from the State of Hawaii Department of Taxation and the Internal Revenue Service. Tax clearance shall certify that all tax returns due have been filed, and all taxes, interest, and penalties levied or accrued under the provisions of Title 14 that are administered by the State of Hawaii Department of Taxation and under the Internal Revenue Code against the Contractor have been paid.

Notwithstanding Sections 40-57 and 40-58, HRS, if a Contractor fails to provide the original tax clearances within SIX (6) months of the notice of final settlement or



completion date of the contract, the University shall assign the final settlement payment in an amount not to exceed the tax liability to the State of Hawaii Department of Taxation or Internal Revenue Service, provided that the State of Hawaii Department of Taxation may first offset its tax debt against the sum owed to the Contractor. This shall apply to all contracts whether with Hawaii vendors, out-of-state vendors, or nonprofit organizations.

The foregoing shall not apply to the Contractor if the State of Hawaii Department of Taxation certifies that the Contractor is in good standing under a plan in which delinquent taxes are being paid to the State of Hawaii Department of Taxation (and the Internal Revenue Service, if applicable) in installments.

Any questions pertaining to tax clearances may be addressed to the following:

- a. Internal Revenue Service, Compliance Division - LTC  
300 Ala Moana Boulevard, #50089  
Honolulu, Hawaii 96850-4922  
Telephone No.: (808) 541-1160
- b. Department of Taxation  
State of Hawaii  
Oahu District Office  
P.O. Box 259  
Honolulu, Hawaii 96808-0259  
Telephone No.: (808) 587-4242  
Toll-Free: 1-800-222-3229

13. PAYMENT

The Contractor shall be remunerated after satisfactory delivery and upon submission of a properly executed original invoice and ONE (1) copy, indicating the contract number, to the University of Hawaii at Hilo, Business Office, 200 W. Kawili Street, Hilo, Hawaii 96720-4091, no later than THIRTY (30) calendar days following submission of invoice and the acceptance of the vehicle(s).